Dear Neil and James

Further to our conversation this morning I am writing to confirm the following:

My licence application for Fountain Lane was late due to a number of extenuating circumstances including the fact that I have been ill, I was then involved in an RTA in which I was injured as well as the van being damaged and having to go off the road to be repaired as it was unsafe to drive (deemed so by my insurance company). I have also been facing difficult family situation where my mother has been hospital a number of times and has had two heart attacks and I have had to look after her as well as my disabled sister.

I have held street trading licences for a number of years and this is the first occasion I have been late in applying for the renewal. I applogise for the lateness and addressed the situation as soon as I was aware. I have always worked with the council and pride myself on operating within the law.